

MOVE OUT CLEANING INSTRUCTIONS

1. Carpet should be vacuumed and steam cleaned if necessary
2. Floors should be swept and mopped
3. Oven and counter tops should be clean and free of food and debris
4. Drawers and cabinets should be wiped out
5. All trash should be removed from the apartment
6. Refrigerator should be empty, clean and turned off with the doors left open
7. Bathroom tub; sink, toilet and fixtures should be cleaned and wiped off.
8. Ceiling fan blades should be wiped off
9. Window sills should be dusted and wiped free of debris

I have read and understand the move-out cleaning instructions provided to me. I will return the dwelling in move-in clean conditions.

Tenant

Landlord

Date

I understand that if I return my keys at the end of my lease contract and I have left items in my apartment, these items will be considered trash and the apartment community has my permission to dispose of these items and they see fit. In addition if I abandon my property and leave furniture and other items, the apartment community will follow the following procedures,

Post notice of abandoned property on the door of your unit.
in writing at the following address of any items that will be disposed of

Notify you

_____ (please give the address and or phone # of a close personal friend or relative where you can always be reached) Following our attempt to contact you at the above address, we will dispose of these items as we see fit, which may include the following, throwing the items away, selling the items to a third party, or giving the items to charity. It is not the responsibility of the apartment community to store your belongings, should you choose to have a family member keep the items or claim them you may be charged for storage and or the cost of removing the items from your apartment. ate

